

COVID SAFETY PLAN – ELECTRIC COMPANY THEATRE WORKSHOPS JANUARY/FEBRUARY 2021

The goal of these policies and safety plan is to provide all workers with the proper information needed to operate a safe work environment. It is imperative that we work together to prevent the disease from infecting our workplace and spreading to our families and the greater community. The physical and mental health and safety of all cast and crew is paramount. Workers have the right to refuse work if they feel it is an unsafe work environment. Training on hygiene practises and proper personal protective equipment (“PPE”) handling will be provided.

WCB MITIGATION PLAN

First level protection (elimination):

- Workshops are taking place in the PL 1422 Studio, with a square footage of 167 sq metres.
- No more than 15 workers total will be gathered. This gives 11 square metres of space per person. ActSafe BC recommends 4 sq metres of performance space if stationary, or 9 square metres if moving or projecting.
- There will be a Covid Monitor who will greet everyone each day as they arrive and perform a health check. In addition, all workers are required to self monitor daily for symptoms, and not come to work if they have any symptoms. **Coming to work is your declaration of good health.** Current symptoms include (source: BCCDC):
 - Fever
 - Chills
 - Cough or worsening of chronic cough
 - Shortness of breath
 - Sore throat
 - Runny nose
 - Loss of sense of smell or taste
 - Headache
 - Fatigue
 - Diarrhea
 - Loss of appetite
 - Nausea and vomiting
 - Muscle aches

While less common, symptoms can also include:

- Stuffy nose

- Conjunctivitis (pink eye)
- Dizziness, confusion
- Abdominal pain
- Skin rashes or discoloration of fingers or toes.

Second level protection:

- When seated around tables, workers will be spaced out a minimum of 2 metres from one another.
- All personnel will be required to bring masks (plus we will have some onsite for anyone who does not have one). Masks will be required when moving around the room and for any moment where 6 feet can't be maintained. All will be encouraged to wear masks should they feel more comfortable doing so, even while distanced. During periods of filming, workers may be requested to remove masks for a period, but only if safely distanced at least 6 feet apart.
- Work will happen in a room large enough to allow more than 4 square metres of room per worker.
- the Studio will be equipped with hand sanitizer, cleaning spray, extra masks, gloves, as well as running water sinks in the washrooms, along with signage reminding everyone on proper hand washing technique.
- All personnel will be required to clean their hands upon arrival, before departure, after using the washroom, before and after eating, after touching or using shared tools.
- All personnel will be asked to bring their own food, and to pack all garbage home with them.
- Workers will all be given access to dedicated supplies (pencils, pens, etc) so shared supplies not used.

Third level protection (administrative):

- Policy will be posted on our website.
- ECT adheres to all the safety and cleaning protocols of PL1422, which has its own safety plan.
- Before coming to work, all workers must register online through PL1422.
- Hard copy of policy will be posted at the Studio.
- There will be signage throughout the Studio reminding workers of protocols, as well as verbal reminders from staff throughout the day.
- We will provide adequate amounts of hand sanitizer and cleaning supplies, as well as masks and gloves for those that come without.
- There will be a COVID monitor on site at all times to oversee safety measures are happening, bring up any concerns, and be a point person for all personnel to bring questions and concerns to.
- Should anyone develop symptoms while at work, they will alert the Covid safety monitor, who will keep them isolated (asking them to clean their hands and remain masked) until they can be safely sent home and directed to call 811. The Covid safety monitor will determine if any other workers were in close contact with the individual and should also be sent home. All touch surfaces will immediately be sanitized.

- Contact information for all workers will be kept on file for 30 days in the case of contact tracing needs.